



2024 Cullulleraine Music Festival Vendor Application Form

Thank you for your interest in becoming a vendor at Cullulleraine Music Festival. Please complete this form and read conditions carefully.

Applicant Details

Business or Trading Name	
ABN or Assoc. No	
Contact Name:	
Contact Address	
Phone Number	
Email	
Website: (If applicable)	
Vendor Type (tick all that apply)	<input type="checkbox"/> Food <input type="checkbox"/> Snacks/Ice Cream /Non-Alcoholic Bev <input type="checkbox"/> Alcoholic Beverages
Special Requirements	

Please provide the following with your application:

- a colour photo/s of your food service facility (eg. van/truck/marque)
- a copy of your menu/list of items for sale

Dates & Times

- Key Dates:
 - Festival:
 - Vendor applications close:
 - Vendor payments due by:
- Key Times:
 - Festival: 11:00am to 11:30pm
 - Bump-In: 8.00am - 10.00am (access may be denied after this time)
 - Bump-Out: 11:30pm – 1:00am (bump-out may only commence after the festival)
- Stallholders must arrive by at least 9.00am on Saturday and will be guided to your site by festival volunteers. A map will also be provided the week before the festival.
- Vehicles other than those approved for trading will not be allowed to park or remain on the festival site. Festival parking is available nearby. Vehicles must be removed by 10.00am.

Fees and Charges

- Cost per site: \$300.00 (site not exceeding 3m x 6m)
- Payments by successful applicants are due 2 weeks prior to the festival
- Please make payment via bank transfer to:
 - Name: Cullulleraine Music Festival Inc
 - BSB: 633 000
 - Account: 154878474

Health & Safety

- If you are selling food, you **must** read the food vendor information below and comply with **all** relevant State Government and Council regulations. For further information contact Mildura Rural City Council or register online at:
<https://streatrader.health.vic.gov.au/>
- Vendor marquees must be securely weighted on each leg with minimum 30kg weights per leg.

Site Allocation

- Site allocation is at the discretion of the festival organiser. Sites are pre-allocated and cannot be changed on the day. You will be sent a map the week before the festival.

Electricity/Power/Lighting

- A 10 amp power source will be made available to all vendors. Please contact festival organisers if this is not adequate.
- All electrical appliances and extension leads used during the event must have a current Portable Appliance Test (PAT) tag attached, clearly visible and dated.
- Please bring at least one 20m extension lead with you.

- It is your responsibility to ensure your leads and equipment are safe and comply with relevant regulations.
- All electrical equipment may be inspected as part of the Festival Safety Audit. We reserve the right to disconnect and remove any electrical equipment not meeting safety requirements.
- Please note that no overnight power will be provided.
- Food vendors cannot use their own power generators, as the noise may impact the quality of the performance.

Gas

- All vendors using gas must comply with all Energy Safe Victoria regulations. For information on electricity and gas safety regulations, contact Energy Safe Victoria. www.esv.vic.gov.au
- Festival organisers reserve the right to remove any vendor who does not comply with Energy Safe Victoria guidelines for an event in a public place.

Will you be using gas in your stall operations?

- Yes
- I have completed an ESV Gas Safety Self-Check List and will have a copy at the event.
 - I have appliances powered by gas all of which have a compliant AGA Approval sticker.
 - My catering vehicle is powered by gas and has a current ESV Compliance Plate visible.
- No

Water, Oil & Chemicals

- Vendors should bring their own water if possible as access to water on-site is limited.
- All wastewater (grey water) must be retained and removed by the vendor. Waste water must not be released on grassed areas during or after the festival.
- Vendors must safely store and remove all cooking oil and chemicals associated with food production and hygiene.

Recycling and Sustainability

All vendors are responsible for disposing of their own waste in an environmentally friendly manner. Rubbish and recycling bins are provided for the use of patrons **NOT** stallholders.

- Please use recyclable packaging where possible.
- The use of polystyrene cups is not allowed.
- Flatten & store and take away all waste packaging.
- Waste must be stored in a manner that discourages pests (eg. in sealed containers or plastic bags)
- All vendor sites must be kept clean during the festival.

- All waste matter must be removed by the stallholder and disposed of off-site in an environmentally friendly manner.
- Checks may take place during the festival to ensure stallholders are adhering to these requirements.

Public & Property Liability Insurance

- All vendors are required to have minimum \$10,000,000 public and products liability insurance cover. A copy of this must be included with this application.

Termination of Trade

- Participation may be terminated without compensation if our terms and conditions are contravened or if safety is comprised in any way.

Event Cancellation

- Although Festival Management will make reasonable attempts to minimise the impact of adverse weather, they reserve the right to cancel the festival in the event of a Code Red Fire Day or other severe weather conditions.
- In the event the festival is cancelled due to inclement weather conditions or a Code Red Fire Day, the Festival or its representatives will not be held accountable for any loss of earnings or fees paid.

Regulatory Compliance

- Vendors must register on 'Streatrader' at least 21 days before the event:
<https://streatrader.health.vic.gov.au/>
- Vendors must submit a copy of your current Food Act 1984 registration with this application.
- Vendors must comply with the Food Act 1984 in full.
- A "Statement of Trade" must be submitted to the Mildura Rural City Council a minimum of 5 days prior the festival.

Liquor Vendors

- You must have a temporary Liquor License if you are selling alcohol.
- The sale or provision of alcoholic beverages without the approval of the festival organisers is strictly prohibited. If you are approved by the organiser to sell alcoholic beverages it is YOUR responsibility to comply with the applicable licensing regulations.
- Liquor may only be serviced in unsealed non-glass containers or opened cans.
- Attendees may purchase a maximum of 4 alcoholic drinks of which a maximum of 2 may be pre-mixed spirits (per customer, per time).
- Vendors selling alcohol must provide free drinking water. The free drinking water must be on display in a prominent location. A3 size signs that read "Free Drinking Water is available at this bar on request" must be prominently displayed.
- Vendors selling alcohol must display the following signage:
 - A copy of the limited license

- “Intoxicated? Drink? Disorderly?”
- “Under 18? No Supply”

Liability

- Vendors will be liable for any damage caused to their own structure or property, or by their structure to patrons, other vendors, staff or infrastructure due to inclement weather, incorrect installation or being insufficiently anchored. Cullulleraine Music Festival reserves the right to remove any infrastructure they deem to be unsafe.

Preferential Treatment

Vendors that can demonstrate the following attributes are preferred:

- Vendors that do not use single use plastic containers
- An offering/menu that includes affordable, healthy options
- An offering/menu that includes locally sourced produce wherever possible

Checklist and Agreement

- I understand a site is not guaranteed until confirmation is received from the organisers.
- I give permission for images of my stall to be used for promotional purposes by the festival organisers.
- A colour photograph/s of the food service facility is included with this application.
- A copy of your menu/list of items for sale is included with this application
- Copy of current Public Liability Insurance certificate (\$10,000,000 min.) is included with this application.
- Copy of my Food permit is included with this application.
- Copy of Temporary Liquor Licence attached. (Liquor Applicants only)
- I have read, fully understood and agree to comply with the terms and conditions provided in this document.

NAME:	
SIGNED:	DATE:

Return this application via email to: cullullerainefestival@gmail.com